

MITCH Charter School
PSO Meeting Minutes
May 3, 2016

PSO Leadership in attendance: Michele Vitali, Sarah Wiechec, Renea Ostermiller, Joanna Sheltler, Beth Hudson.

Public in Attendance: Anna Woll, MaryEllen and Eric Rasmussen, Julie Ronnie, Sarah Gabriel, Beth Sethi, Jennifer Ayers, Kristina Vartanian

Meeting Called to Order: 6:35

Approve April Minutes

Motion: Michele

Second: Sarah

For: All

Opposed: None

Treasurer's Report

Joleine was not in attendance. Renea will run financial reports for February, March, April, and May to present and approve at the June meeting.

Review YTD Budget

Renea estimated that we would like to carry forward \$10,000 into the 2016-2017 School year, currently we have \$33,085.07 in the bank. In the absence of other teacher scholarship / grant requests, we have approximately \$15,000 to direct to the school or roll forward, at the PSO discretion. Renea indicated that in order to maintain our 501(c)3 status we need to have a President, Secretary, and Treasurer. Michele is troubled by the balance—is there any benefit to holding on to this money, or could we spend it? Beth pointed out that historically, parent fundraising might have resulted in similar surplus but because money went into school accounts parents might not have been aware. PSO leadership discussed possibly using funds to support additional staff at the school (short term, long term, part time, etc.), or wondered if we should direct it to a specific function / purpose at the school. Beth Sethi suggested purchasing a reader board / sign for exterior placement at the school.

Review and Approve issuance of Paddle Raise distribution to MITCH Charter School - \$5,250

Sarah asked if we will monitor how it gets spent. Sarah Gabriel suggested using the funds to improve the wifi. Beth indicated that improving the wifi was discussed at the last MITCH school board meeting. Renea will speak with Melissa about using the funds to purchase new laptops / computers for the teachers, and then using any surplus to support wifi improvements.

No vote taken to approve issuance of funds.

Review and Approve teacher classroom grants

Three teachers submitted requests for classroom grants: Shelby Gill, Brittany Hill, and Sue Lau. Brittany has already had a grant approved, but in light of surplus funds allotted for this purpose we are accepting second requests from teachers.

Motion: Michele

Second: Joanna

For: all

Opposed: none

YMCA Presentation

The PSO Leadership invited the YMCA to join our meeting and present information regarding the aftercare program they will offer at MITCH beginning Fall 2016. The following are highlights of this presentation:

- There will be no AM care
- Aftercare will run from the end of school (2:30) until 6:00 pm (current care ends at 5:30).
- On teacher work days / in-service days, families who have purchased the appropriate level of care will be able to participate in daycare at a Tigard-Tualatin neighborhood school (Deer Creek, Alberta Ryder, etc.) There will be overlap in staffing these programs, so students of MITCH will have familiar care givers on in-service days.
- There will be a 10% discount for multiple children in care. Care is paid for by parents, but the YMCA does offer scholarship support for families that might need it. Also, the PSO can fundraise or dedicate portions of their fundraised money towards scholarships for families in the MITCH community.
- Will drop-in care be available? Care needed on a temporary basis is called "Flex Care." Cost is \$20 per day, and the YMCA requires 2 days advance notice. Care is not guaranteed, and depends on staffing and supplies available.
- Snack will always be provided
- Care is limited to students age 5-12; if have older students requiring aftercare, please contact the YMCA to discuss options.
- Typical aftercare day will follow routine schedule: free play / snack / homework for 20 minutes (or reading) / YMCA curriculum / free play. Parents discussed our expectations that students will finish aftercare with homework complete and that due to our typical homework load, 20 minutes might not be sufficient. For older students, parents hope that school might make chrome books available to students for use during homework time, as required by assignments.
- Registration for upcoming year should begin in July—parents can contact YMCA directly, Christine Coronado (ccoronado@ymcacw.org).
- YMCA would be willing to work with PSO to set up "Parent's night out" care at the school for school events such as the Auction.

Executive Director's Report

Not given – Mrs. Meyer unable to attend

Volunteer Report

Speaking on behalf of Kate, Renea requested parents to step forward and help with carline between now and end of the year. Kristina Vartanian suggested that the school formulate a plan for unexpected events that delay or negatively impact carline.

Committee Reports: MITCH 100

Beth reported that the MITCH 100 is moving forward, we have more participants than last year. Would welcome additional participants, and hope that all community members will consider supporting this event with a pledge.

Committee Reports: OBOB (Oregon Battle of the Books)

Beth Sethi is working with Mrs. Meyer and Mrs. Johnson to begin an OBOB team at MITCH. It will be an afterschool program (1/2 hour once a week) running from October through Late February. She will need 3-4 additional parents to help with this program (reading books, leading discussions, writing questions for the 'battles'). She presented a proposed budget. Renea indicated that this budget could be paid for with funds allocated to either Community Support Activities or School Book Fund. PSO Leadership suggested that she offer a stipend to Mrs. Johnson, \$600 was suggested. Tualatin library will donate books; PSO leadership suggested adding an additional \$200 to the budget to purchase additional copies of the books as needed (depending on number of students participating). Michele would be willing to help extend this program to the Middle School level, and will approach Mrs. Dorris about possible interest. Beth Sethi indicated that should could present budget again in the fall, but Beth suggested we vote and allocate the funds now so that they would be set aside for OBOB use. Beth Sethi will revise budget and re-present at the June meeting for a vote.

Planning for 2016-2017 School Year—PSO Board Positions / Calendar

PSO Leadership discussed filling positions for the upcoming school year, and the following slate was suggested:

- Sarah Gabriel – President
- MaryEllen Rassmussen – Secretary
- Kate Ark – Volunteer Coordinator
- Sarah Wiechec – Member-at-Large
- Michele Vitale – Member-at-Large
- Christina Devlin – Member-at-Large

Open positions: **Vice-President / Treasurer**

Sarah Wiechec volunteered to be the member at large to focus on Social Coordination – suggestions included OMSI night, Oaks Park event, and Park Play Dates.

Renea will speak with Mrs. Meyer about

Kristina Vartanian suggested that we send out the synopsis of positions again (along with a letter about the 25 hour volunteer commitment), and send it home with every student prior to the June meeting.

Beth suggested honing down fundraisers to those that are effective, easy, and that community supports; if we hit a point where we would like additional funds for a specific purpose we can develop additional events at that time. There was some discussion about

dropping the auction to an every other year event, or making it a fundraiser for one specific purpose (ie: Frontier Garden, building renovations, etc.). We could also do a community building event (ie: Night out at the Movies) and have a small table with auction items (class projects, for example).

The suggestion was also made to provide kid care for PSO meetings—possibly look to Middle School Leadership to help with this? They volunteer to watch the students, and PSO will make contribution to their funds / budget in exchange?

Sarah Wiechec will bring info about Uberthon to have deposit approved in June.

Adjournment

Motion: Renea

Second: Joanna

For: all

Opposed: none

Meeting Adjourned: 8:34

Approved