

MITCH Charter School
PSO Meeting Minutes
August 16, 2016

Call to order: 6:36pm

PSO Leadership present: Sarah G., Michele, Beth, Kate, MaryEllen, Christina, Seanna
Parent Members present: Rachel & Spencer, Anna & James, Beth, Kristin, Eric

Review and approve July 5 Minutes

No discussion

Motion: Michele

Second: Christina

For: all

Opposed: none

Calendar & Events - Sarah

Sarah distributed the draft calendar for the year to all present. The monthly meetings will remain on the first Tuesday of each month at 6:30pm. The exceptions will be in September and January, meetings will be the second week of the month. Pizzicato night will possibly be moved to later in October or November, due to the MITCH Marathon being in the beginning of October. Rachel suggests that we look into Burgerville as a possible fundraiser, she's had a good experience with them through her moms club. Family events such as last year's movie night and dance need to have dates set, pending checking on the schedule for the student talent show and middle school staff basketball game. MaryEllen suggests making the dance more inclusive, with a parent and child theme (not the previous Father Daughter theme), perhaps in January. Sarah will send the final calendar to Mrs. Meyer to be included in the online master school calendar.

Back to School Night/Ice Cream Social/Uniform Swap - Sarah & Kate

Besides general meeting and classroom meetings, the new hot lunch provider will be serving samples. The YMCA will be present for aftercare questions. Kate wants to have laptops available at our table to assist with parents signing up with Helpcounter and filling shifts. Leadership team should wear Helpcounter nametags. The PSO will provide single serve ice creams to all parents before the general meeting in the gym. Michele is going to create a recap handout of the money raised last year, how it was spent, and goals for this year. For the uniform exchange, Kate will set up tables in the corner of the gym and use the lost and found rolling rack. She has last years clothes, and other parents can bring more in to contribute. Leadership team should arrive at 5:30 to assist with set up.

Volunteer Coordinator Update - Kate

There are still several open shifts for car line, lunch monitor, and heating hot lunch. If a parent is not on Facebook, he or she can log in to Helpcounter to see available volunteer shifts needing to be filled. New parents may not be in the Facebook group yet, and since we do not have a current email list, we have no way yet of reaching them to sign up on Helpcounter and see needs.

Michele asks who will be conducting the volunteer training sessions for hot lunch, car line, etc? Reminder that meeting attendance counts for volunteer hours, Kate will make a "PSO Attendance" label for logging into HelpCounter.

- Hot Lunch Prep: This is a new position, with our new lunch provider. A volunteer will need to heat up the lunches in the office, still not sure on timing or on number of lunches. Sarah points out that serving utensils will need to be sanitized in the required 3 sink set up, and the school will probably need a tray for utensils and a rack for trays. Perhaps compostable utensils like at Burgerville might be more cost effective? Will this position require a food handler's permit?

Committee Reports

MITCH Marathon

- We have a \$20,000 fundraising goal. Vendor has a t-shirt (cost \$5), water bottle (cost \$1.50), or drawstring bag (cost \$2) we could order for participating students. Could we possibly find a reusable shopping bag instead, to put coupons and sponsor swag in day of, and use as school art bag throughout year? Do we set a fundraising goal (ex: \$26) to earn a t-shirt that could be worn for PE? Do we want to repeat like last year money raised earned MITCH money for book fair? Where do we list sponsors names, on shirts or bags?

Pizzicato

- Beth S. chair. As we discussed earlier, possibly change to later in Oct or Nov.

Box Tops

- Stephanie last year's chair. Kate will ask if she wants to again. Seana offers to if needed.

Candy Buyback

- Tiffany last year's chair. Kate will ask if she wants to again.

Scholastic Book Fair

- Kristina V. and Kristen chairs. Kristina is already talking to Scholastic.

New Business

Freezer

- Still looking for a freezer to store lunches. PSO will purchase for the school, keep looking.

Logo stickers with new fox

- We would like to have stickers for sale at Back to School Night. Using same MITCH family company as previous years, we will purchase \$300 worth of stickers, spending

\$5/sticker and selling for \$10/sticker. With 30 new families, 60 is a good number to start with.

After School Extra Curricular activities

- Sarah would like to look into helping benefit families by possibly sponsoring activities such as Lego Engineering Club, Art Club, Band, Young Rembrandts, Coding with Kids, Chess Club, etc. Michele points out that we are unable to stipend teachers, and would have to pay for additional staff or service or depend on parent volunteers. Also, there is currently no YMCA program or study hall or any after school activities for middle school age students. Maybe create a poll to ask parents what they would like to have? Not sure how this would fit in with new YMCA aftercare programming. Beth shares that there is no current policy for an outside group using the school facility, we would have to ask the school board before anything can be done. What is the feasibility of having parents volunteer sharing their skills? Beyond school, could we sponsor a community basketball or soccer team of MITCH students or help Mr. Ketel with an after school ag program?

Reader Board

- Eric looked into mobile reader board prices at the end of last year; it was tabled to this year. Mrs. Meyer is talking to the school district and the city of Tualatin to find out what type of sign out in front of the school we can get, similar to other schools within the district.

School Board Update

- Christina attended the last meeting. The board is talking about doing a fundraiser, we ask that they coordinate with us for a joint effort in raising school funds. Beth will attend the upcoming meeting, but if we ever have questions as a PSO we can email them to Donna.

Grant Writing

- Kate is attending a meeting 9/24 to discuss what teachers need, which avenues to pursue.

Next Meeting

- Sept 13 @ 6:30pm .

Adjournment @ 8:00pm

Motion: MaryEllen

Second: Christina

For: all

Opposed: none